



Civil Aviation Authority of Bangladesh
Head Office, Kurmitola, Dhaka-1229.
Administration Department
www.caab.gov.bd

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No.30.31.0000.201.23.002.22-2739

Date: 29.11.2023

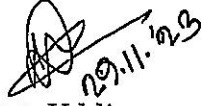
Office Order

The undersigned is hereby directed to convey the Authority's approval in favour of the following officers to attend the Factory Training (FT) to be held in China & Italy from 20-26 December 2023 or 7 days excluding transit period from the date of actual departure under the terms and conditions specified in para-2:

- a) Mr. Md. Moinuddin, Sub-Assistant Engineer, Civil Aviation Authority of Bangladesh.
- b) Mr. Md. Hanif, Sub-Assistant Engineer, Civil Aviation Authority of Bangladesh.

2. Terms & Conditions:

- a) They will be treated as on duty during the period of their visit;
- b) They will draw their usual pay and allowances in local currency, no part of it shall be drawn in foreign currency;
- c) All expenses in connection to the visit will be borne by the "Dulal Enterprise (PVT) Ltd." No part shall be borne by the Authority;
- d) They will not be allowed to stay abroad more than the approved period; and
- e) They have to submit a report on the visit to the Civil Aviation Authority of Bangladesh within fifteen days after their return.


Md. Nejam Uddin

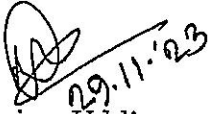
Assistant Director (Human Resource Development)
Civil Aviation Authority of Bangladesh.

No.30.31.0000.201.23.002.22-2739

Date: 29.11.2023

Copy for Kind information and Necessary Action: (not according to seniority):

1. Foreign Secretary (Senior Secretary), Ministry of Foreign Affairs, Dhaka (Attention: Consular Section, Ministry of Foreign Affairs-with the request to issue note verbale for issuing necessary visa.)
2. Director General, Immigration & Passport, Agargaon, Dhaka (Actual departure date will be applicable).
3. Chief Engineer, Civil Aviation Authority of Bangladesh.
4. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
5. Director (Finance), Civil Aviation Authority of Bangladesh
6. Director (CNS), Civil Aviation Authority of Bangladesh (With request to publish in the website).
7. Superintending Engineer, E/M Circle, Civil Aviation Authority of Bangladesh.
8. PS to Chairman, Civil Aviation Authority of Bangladesh.
9. Officer-in-Charge, Passport & Immigration, Hazrat Shahjalal International Airport, Dhaka.
10. Airport Manager, Cox's Bazar Airport, Cox's Bazar.
11. Mr. Md Moinuddin, Sub- Assistant Engineer (E/M), Cox's Bazar Airport, Cox's Bazar and
12. Mr. Md. Hanif, Sub- Assistant Engineer (E/M), E/M Division-1, CAAB, Kurmitola, Dhaka, E/M Division-1, CAAB, Kurmitola, Dhaka.


Md. Nejam Uddin

Assistant Director (Human Resource Development)
Civil Aviation Authority of Bangladesh.